

## Board Meeting Sept 29, 1983

(T) Present Reid Whipple, Dave DeFebo  
Charlie Kaetel, John Lortbecki, Vern Peters  
Chris Walton, Gerry Melatik, Walt Glish  
Pat Hoppe, Ted Stiller

Meeting was called to order at 7:10 p.m.

1. Charlie Kaetel discussed his desire to have separate Savings Accounts opened for each of the Club Accounts. A Discussion followed, and it was agreed that the Treasurer could open these separate accounts if he desired.

2. Charlie Kaetel gave a brief report of Dues Payments & Non Payments. As of this Date there are 65 regular members and 37 life members who have not paid Dues, or donated for mailing Postage.

Treasurer Pat Hoppe was unable to give a detailed report on the Treasury, as he hadn't expected to attend this meeting, but sudden changes allowed him to make it.

Charlie Kaetel informed us that the Wauwatosa Dept. of Recreation had requested Certificates of Insurance, which because of our recent Purchase we were able to submit. He also submitted a copy to the Wauwatosa Savings & Loan Assn.

Briefly, the annual Picnic was discussed, Ted Stiller will consider running the Picnic, if he can get the support of his wife & family to assist.

Having No Further Business to discuss, the meeting was Adjourned at 9:15 P.M.

## PROPOSAL FOR COMMITTEE ESTABLISHMENT FOR MRAC

The following is a list of possible committees and their duties to attempt to distribute and accomplish the necessary work which needs to be done for the club.

MEETING PRODUCTION COMM.-The duties for this group are those which are necessary to have a meeting function smoothly including getting the key for the room, arranging chairs, greeting people (mainly visitors) at the door, the operation of the PA system (storage, transportation, maintenance), the care and delivery of the ARRL flag and any MRAC signs for the door etc., the sign in of attendees, Sargent at Arms, coffee and doughnuts, room clean up, building security and lock-up, return of the key, etc.

LICENSE CLASS COMM.-The duties here are the complete operation of the license classes including publicity, registration, set-up and teaching. This group could be a very important part of our future with the administration of all exams by hams.

SOCIAL EVENTS COMM.-This group would be responsible for the planning and operation of any MRAC social function like old timers nite/christmas party, the spring lunch, picnic, etc.

CONTEST COMM.-The main order of business for this group at this time is field day, but could also involve club entries in the ARRL sweepstakes or any other contests.

PUBLIC RELATIONS COMM.-The duties here are to help spread the word about the club and amateur radio in general possibly involving special mailings, public exhibits (like the Mayfair shows), library displays, newspaper, radio, T.V. coverage etc.

ROSTER COMM.-This group is to handle the upkeep and production of mailing lists and roster.

HAMATEUR COMM.-This group is to handle the care, feeding and mailing of the bulletins.

This list is only for examples. The final choice is up to the board of directors (the administrative committee). At the present time most of these jobs are being taken care of by a very few people. The reason for the committees is to establish some official bodies to be responsible for the work necessary to sustain the club. The committee members should be from the membership at large, with the possibility of at least one board member on each committee to monitor its progress and then report to the board.

WB9BWP 9/29/83